



Payroll Processing Change Request Form

Use this form to change your payroll funds withdrawals to your new Atlas Bank Account.

To:

Company Name _____

Company Address _____

To Whom It May Concern:

Your company is currently processing my business's payroll. My business information is as follows:

Name _____ Phone Number _____

Address _____

Account number with your Company _____

I wish to notify you that my business recently changed financial institutions, opening a new account with Atlas Bank.

Effective ___/___/___, please discontinue processing my payroll from:

Former Bank's name _____

Routing/ABA number _____

Account number _____

and begin using my new Atlas Bank account below for processing my company's payroll:

Atlas Bank

Routing/ABA number **226070173**

Account number _____

Authorized Signature

Printed Name

Date