



Business Documents Required to Open Atlas Bank Account

Sole Proprietorship

The following business documents are required to open a sole proprietorship business account with Atlas Bank:

- **Sole Proprietor Certificate and Agreement**
- **Business Certificate** (if using trade/DBA name)

Partnership

The following business documents are required to open a partnership business account with Atlas Bank:

- **Partnership Certification and Agreement**
- **Partnership Certificate**
- **Filing Receipt from New York State** (if Limited Liability Partnership)

Limited Liability Company (LLC)

The following business documents are required to open an LLC account with Atlas Bank:

- **Articles of Organization**
- **Filing Receipt from New York State**
- **Certificate of Assumed Name and Filing Receipt** (if applicable)

Voluntary Associations

The following business documents are required to open a voluntary association business account with Atlas Bank:

- Voluntary Association's **Constitution or Bylaws**; or
- **The minutes** from the last board meeting and a letter from the association's president naming the officers of the association and their levels of banking authority

Corporations

The following business documents are required to open a corporation business account with Atlas Bank:

- **Certification of Incorporation**
- **Application for Authority** (if out of state corporation)
- **Corporate Seal**
- **Certificate of Assumed Name and Filing Receipt** (if applicable)

Organizations

The following business documents are required to open an organization account with Atlas Bank:

- **Corporate Authorization Resolution/Letterhead or state incorporation certificate.**
- **Recent corporate federal tax return.**
- **List of major suppliers and customers, with their geographic locations.**
- **Account Title:** the title of the organization must be listed.

Note: All organization accounts require at least two signatories who must be officers of the organization.